ALUMNI OR FORMER STUDENT TRANSCRIPT REQUEST FORM

Alumni from Class of 2011 to present - You must request your transcript at:
https://svvsdco.scriborder.com/

Alumni from Class of 2010 and earlier - Mail this form to:

NIWOT HIGH SCHOOL
8989 East Niwot Road
Niwot, CO 80503
Attention: Registrar

A fee of $2.00 is assessed for each transcript requested

Make the check or money order payable to: **Niwot High School**

If necessary you may bring your request in person to the Niwot Counseling Office

Name:_____ Birth Date: _____
(Your exact name at time of enrollment at Niwot High School)

Current Name:_____Today's Date:_____
(PLEASE PRINT CLEARLY)

Year of Graduation:_____**OR** Dates of Attendance:_____

Official transcripts must be mailed to a school or place of business. The turnaround time is 3-5 days and the cost is $2.00 per transcript. Unofficial copies are for your own use, but will not be accepted by an educational institution. All transcripts include test scores, except AP test scores, previously arranged to be sent to Niwot High School.

_____Official Transcript - $2.00/each
(# needed)

_____Unofficial Transcript - $2.00/each
(# needed)

PLEASE PROVIDE THE COMPLETE ADDRESS OF INSTITUTION BELOW

SEND TO: _____
_____
_____
_____

STUDENT SIGNATURE:_____

**Please note once students have turned 18, transcripts cannot be released to parents without a written note or email from the student to the Niwot High Registrar.